



## Farm Visits Evaluation Form

This form should be completed by the agreement holder (Section A) and the leader of the visiting group (Section B). Please complete the form as fully as possible. All the information you provide is extremely valuable to us and will help us process claims, review our procedures and improve future farm visits.

Please ensure one form is completed per visit;

Please write in black ink and ensure alterations are crossed out, initialled and dated.

The agreement holder should submit the completed form to Natural England alongside their end of year claim. Copies of this form are available from your Natural England office, or from <http://www.naturalengland.org.uk/ourwork/farming/funding/es/forms/default.aspx>

- Please keep a copy for your records.

Please let us know if you require the form in a different accessible format. Thank you for your help.

### Section A: For completion by Agreement Holder

Agreement Holder:  Agreement Ref No:

**Declaration:** This visit provided a free learning experience related to either: the natural environment; food; farming; and/or the curriculum. It was for a group of six or more people for two hours or more.

Signed: ..... Date of visit:.....

### Section B: For completion by Group Leader:

Group Name:

Address and Post Code:

Group Leader's Name:

Contact Telephone No:

E-mail address:

#### 1. Please describe your group/organisation type: (Please tick the relevant box)

- Pre-school/nursery     School     College/University     Youth group/club  
 Social     Environmental     Open Visit (e.g. Open Farm Sunday)  
 Health     Other

2. Please tell us how many group members fall into the various age ranges and if they are male or female:

0 - 5	

6 - 16	

17 - 24	

25 - 64	

65+	

3. How did you travel here?  Coach  Minibus  Car  Bus  Bicycle  On foot  
 Train  Other (Please specify)

4. How did you find out about educational access at this site?

5. How long was your visit? (days/hours)

6. What activities were undertaken during your visit?

7. Please add any other comments about your visit.

**For School Visits Only: Please provide the following additional information:**

8. Which Key Stage made the visit?

KS1  KS2  KS3  KS4  KS5  KS6

9. Did you see the farm teacher's education pack?  Yes  No

**Thank you for your help. We may wish to contact you in the future to find out more about your experience of this farm visit.**

Please tick the box if you do not wish to be contacted

### Using and sharing your information

The data controller is Natural England, Foundry House, 3 Millsands, Riverside Exchange, Sheffield S3 8NH

Your information will be stored and processed by Natural England in accordance with the Data Protection Act 1998. This Act gives individuals the right to know what data we hold on you, how we use it, with whom we share it; and for it to be accurate. It will be used for administering and analysing applications/agreements under Countryside Stewardship and Environmental Stewardship Schemes. It will be circulated and discussed in confidence with people and organisations who help Natural England to assess and monitor the application/agreement. Some information will be shared with other grant distribution bodies and Government Departments to help them to detect fraudulent applications/agreements and to co-ordinate the processing of complementary agreements. To do this we may have to discuss applications/agreements with third parties or disclose information about funding decisions.

Because participation in these schemes involves expenditure of public money and there is public interest in how the money is spent, Natural England may also make the information you provide in this form publicly available. Natural England or its appointed agents may use the name, address and other details on this form to contact you in connection with occasional customer research aimed at improving the services that Natural England provides to you.

We will respect personal privacy, whilst complying with access to information requests to the extent necessary to enable Natural England to comply with its statutory obligations under the Environmental Information Regulations 2004, and the Freedom of Information Act 2000.

